

Annual General Meeting Minutes		
Date:	19 May 2016	
Time:	7pm	
Location:	Dewars Centre, Glover Street, Perth. PH2 0TH	
Present:	Lynn Melville, Acting Chairperson, PKDS (LM) Irene Black, Treasurer, PKDS (IB) Caroline Ness, Branch Project Manager, PKDS (CN) Fiona Bruce, Trustee, PKDS (FB) Nick Keiller, Volunteer, PKDS Logan McConachie, Scottish FA East (Diversity & Inclusion) Lorraine Hay, Perth Tennis Club Ralph Laahs, Perth Disabled Table Tennis Club Jules Morrison, Perth City Swim Club Natalie Campbell, JKS Haley Campbell, JKS May Harris, Trustee, PKDS (MH) Amanda Reid, Kinross Otters ASC Tina Gordon, Scottish Disability Sport	
Apologies:	Kathleen Smith, Trustee, PKDS Mark Gaffney, Scottish Disability Sport Bob Ellis, Eastern Perthshire Community Sports Hub Louise Brett, Trustee, PKDS Councillor Kate Howie, Highland Perthshire Susan Whiteford, Blairgowrie Tennis/Hockey Clubs Ron Anderson, Blackford Bowling Club David Milliken, Kinross Cricket Club Margaret Smith, Perth Soroptomists	
Declaration of interest:	None	
Agenda items		Actions
1	Welcome/Apologies LM welcomed everyone to the meeting and was delighted to acknowledge the number of people in attendance and also those who had taken the time to give apologies.	
2	Minutes of Previous AGM/Matters Arising No matters arising but acknowledgment by LM that the accounts had required additional work due to the Official Charity Status of The 2014 Ryder Cup. Proposed by FB and seconded by IB	
3	Trustees Report Lynn Melville emphasised some of the main achievements in the report with particular thanks to	

	<p>Mark Gaffney, Jim Hunter, Helen Shankland and all of the Trustees for their hard work over the course of the year. Grateful thanks also given to those organisations who made valuable donations and which make the work of the charity possible. The appointment of a Branch Project Manager was also highlighted as a significant step forwards with exciting times ahead in terms of development across Perth & Kinross.</p>	
4	<p>Financial Report IB explained the Income & Expenditure and Balance Sheet for the year. No questions raised.</p>	
5	<p>Election of Management Committee/Office Bearers All existing office bearers indicated a willingness to continue for a further year and no other nominations received</p> <ul style="list-style-type: none"> • Lynn Melville – Acting Chairperson (proposed IB, seconded FB) • Kathleen Smith – Vice Chairperson (proposed MH, seconded FB) • Irene Black – Treasurer (proposed LM, seconded FB) • Caroline Ness – Secretary is a remit of Branch Project Manager 	
6	<p>AGM formally closed</p>	
7	<p>Branch Project Manager Update CN provided an outline of her remit over the course of the next 3 years which includes governance, achieving Minimum Operating Requirement status (Scottish Disability Sport), identifying new funding, creating a disability sports hub and recruiting new Trustees, volunteers and coaches.</p>	
8	<p>Inclusive Sports Clubs An interactive session when two groups looked at</p> <ul style="list-style-type: none"> • Positive Existing Foundations (organisations, people, events/opportunities) and • Disability Sports Hub – Challenges (practicalities, collaboration, sustainability) <p>CN thanked everyone for their contribution and comments will be taken on board moving forwards. CN to type up and share with minutes</p>	CN